# JOB DESCRIPTION

# Student Worker – Housekeeping

JOB TITLE: Student Worker - Housekeeping

DEPARTMENT: Housekeeping / Operations

REPORTS TO: Director of Operations

POSITION SUMMARY: Keep campus facilities, classrooms, common areas, and offices clean and orderly. Assist operations personnel as necessary.

EDUCATION AND/OR EXPERIENCE REQUIRED:

* Current RCU student who is eligible for Federal Work Study
* Cumulative 2.0 GPA or higher

ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Daily sweep and mop floors, hallways and stairways with a detergent germicide solution
* Strip, wax, seal, and buff floors as needed
* Daily vacuum and cleaning of all flooring surfaces
* Daily cleaning of public restrooms
* Clean walls, windows, floors, ceilings, fixtures, and furniture as needed.
* Empty trash containers in public areas
* Clean dorm rooms at request of the Operations team
* Assist operations personnel as needed/required

REQUIRED SKILLS AND ABILITIES:

* Ability to read and interpret documents containing safety rules, operating and maintenance instructions.
* Ability to carry out instructions provided in written, oral or diagram form.
* Ability to stand, sit, walk, use hands, reach with hands and arms, climb or balance, stoop, kneel, crouch and/or crawl.
* Ability to lift and/or move up 25 pounds and on occasion up to 75 pounds.
* Ability to perform manual labor work functions
* Ability to work independently or as part of a team environment

WORK ENVIRONMENT:

* Moving mechanical parts
* Fumes and/or airborne particles, cleaning solvents
* Outside weather conditions / extreme cold, heat and wet