STUDENT FINANCIAL SERVICES

How to Accept/Decline Financial Aid Awards, View Billing Statement and Pay Online

Financial Aid Offer (FAO)

1. Go to https://studentportal.rcu.edu/
2. Log in: Make sure the term next to your name reflects the applicable semester
3. Click on “Financial Services”
4. Click on “My Financial Aid Offer”
5. Accept/Decline all awards then click Submit

Billing Statement

1. Go to https://studentportal.rcu.edu/
2. Log in: Make sure the term next to your name reflects the applicable semester
3. Click on “My Billing Ledger”
4. Review term charges and Overall Balance due (balances in ( ) are a credit and payment is not needed)
5. Select a payment option
6. Repeat steps for subsequent semesters

Pay Online

1. Go to https://studentportal.rcu.edu/
2. Log in: Make sure the term next to your name reflects the applicable semester
3. Click on “My Billing Ledger”
4. Review term charges and Overall Balance due (balances in ( ) are a credit and payment is not needed)
5. Click on “Pay with Credit Card or ACH”
6. Repeat steps for subsequent semesters